

**Quotidian – Word on the Street**  
**A Not-for-profit Company Limited by Guarantee**

**Permissions Form**

*Quotidian – Word on the Street Limited* (hereafter referred to as Quotidian) is a Belfast-based company led by poets Maria McManus and Deirdre Cartmill. This not for profit company is limited by guarantee, and it exists to create innovative ways of putting literature, primarily poetry, into public spaces, for the benefits of everyone.

**Project Title: Poesiomat – The Poetry Jukebox**

It is intended to create an audio recording of contemporary poets and poetry for the primary purpose of installation as an audio recording available as an on-street installation. We intend to include selected poems in the Poetry Jukebox, and in public spaces as the opportunity arises. Excerpts from the poem may be used as sound or images for the website and for exhibition.

***Copyright of the poem is retained by the author.***

**Consent for Usage:**

NAME: .....

understand and give my consent to the following:

1. To **use of the poem audio** on:
  - The Poetry Jukebox Yes/ No
  - Quotidian website Yes/ No
  - Quotidian exhibition/ projection Yes/ No
  - Quotidian publicity materials Yes/No
  - Quotidian social media Yes/No
  - Quotidian archive material Yes/No
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2. To **use of the poem in printed form** on or related to:
  - The Poetry Jukebox Yes/ No
  - Quotidian website Yes/ No
  - Quotidian exhibition/ projection Yes/ No
  - Quotidian publicity materials Yes/No
  - Quotidian social media Yes/No
  - Quotidian archive material Yes/No

3. To **use of the audio recording of my voice** on:

- The Poetry Jukebox Yes/ No
- Quotidian website Yes/ No
- Quotidian exhibition/ projection Yes/ No
- Quotidian publicity materials Yes/No
- Quotidian social media Yes/No
- Quotidian archive material Yes/No

4. In the event that **my poem is recorded by an actor for the purposes of this project**, I consent to its use on:

- The Poetry Jukebox Yes/ No
- Quotidian website Yes/ No
- Quotidian exhibition/ projection Yes/ No
- Quotidian publicity materials Yes/No
- Quotidian social media Yes/No
- Quotidian archive material Yes/No

5. I consent to **my image** being used on:

- The Poetry Jukebox Yes/ No
- Quotidian website Yes/ No
- Quotidian exhibition/ projection Yes/ No
- Quotidian publicity materials Yes/No
- Quotidian social media Yes/No
- Quotidian archive material Yes/No

**Translations**

Poetry Jukebox will be inclusive of other languages. In respect of poems originally written in a language other than in English, both the original poem and the companion translation to English may be included as indicated by your **Consent for Usage (Items 1-5)**.

\* Please note: submissions in languages other than English must be accompanied with the translator's consent on a separate copy of this form.

Signed.....Date.....

\*(Author/ Translator) please delete as applicable